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Kingsdown Pre-school Medicine policy

At Kingsdown Pre-school staff will be happy to administer prescription medicines.

Medicines must bear a chemist's official label showing the child's name, date of birth and the dosage to be given and should be handed to a member of staff who will complete our medicine book with these details including the time that the dose is to be given. You will be asked to sign this prior to leaving the setting. If you are not dropping your child off personally, you will need to provide your signed written confirmation. Once the medicine has been administered, both the member of staff administering the medicine and a witness will sign the book. You will then be asked to sign the book again on collection as confirmation that you know the medicine has been given and when.

It is the parent's responsibility to ensure that all medicine provided is in date and that their child is not allergic to it. It should also be considered that if your child needs prescription medication they may not be well enough to attend pre-school.

All medicine will be kept out of reach of children and will be stored in the fridge if necessary.

Staff are able to administer life saving medications such as insulin/adrenalin injections or the use of asthma inhalers. You should discuss this with the supervisor when your child first attends pre-school and if necessary a care plan will be drawn up. Pre-school will also need to clarify the position by referring to their insurance company. Training in the use of adrenalin pens form part of Paediatric first aid training but if staff feel it is necessary they will source training from a qualified health professional.

This policy was adopted on 29-06-2020

Signed on behalf of Kingsdown Pre-school.

Amy Bridges- chairperson of Kingsdown Preschool

Chairperson: Amy Bridges

Secretary: Sarah Fish

Treasurer: Gemma Green

Kingsdown Pre-school is a registered charity- Number 285737